

PRIOR LEARNING ASSESSMENT
STRUCTURED LEARNING
PETITION FOR ACADEMIC CREDIT

Student Name _____ ID # _____ Major _____

Daytime Phone # _____ E-mail _____

Date Submitted _____ Pages _____ Credit Requested (number of hours) _____

Discipline (Department where credit is to be awarded) _____

Departmental Requirement Yes _____ No _____

	1	2
Title/Agency		
Dates Attended		
CEU/Clock Hours		
Documentation <ul style="list-style-type: none"> ▪ Books ▪ Copy of license ▪ Programs ▪ Certificates ▪ Letters 		

Exam Yes _____ No _____

I understand that by submitting this petition, I am agreeing to accept the decision of the faculty evaluator regarding the credit awarded.

Student Signature

(Evaluator Use Only)

- Credit Approved** _____ All competencies met.
Partial Credit _____ Minimal competency lacking in 3 items.
Addendum _____ Competency in most items, but need more information.
Credit Rejected _____ Minimal competency lacking in 4 or more items.

Evaluator Signature _____ **Date** _____

(Evaluator Use Only)

Task	Description	Demonstrated Excellence	Demonstrated Competency	Demonstrated Minimal Competency	Unsatisfactory Attempt	No Demonstrated Competency
1. Specific Experience	Student describes the experience that led to learning telling what, where, when, and possibly why.					
2. Reflection/ Observation	Student reflects and relates observation about the experience.					
3. Generalized Learning Concepts	Student uses abstract generalizations consistent with college level learning. These concepts are appropriate to receive credit in the academic department requested.					
4. Extended Application	Student gives evidence that he/she would be capable of applying this knowledge in other contexts.					
5. Documentation	Student presents evidence that validates the experience described.					
6. College English	Student demonstrates competency in spelling, grammar, and punctuation.					

Evaluator's Comments

Please do the following:

Answer the following questions on a separate sheet of paper. Type each question and respond with complete answers (a minimum of three to five paragraphs). Make sure you respond to each part of the question.

Questions:

1. Describe the experience by telling who, what, when and why you participated in the training. Be specific in your response citing dates and places and the length of time of your certification. If you have a license, tell what was needed to obtain and maintain the license.
2. Reflect on your experience and relate your thoughts and observations. Was this experience valuable? Why? Why not?
3. After reflecting, identify specific concepts, theories, rules or principles that would make this a college level learning experience.
4. Tell how you have applied these learning concepts on your job and in your personal life.