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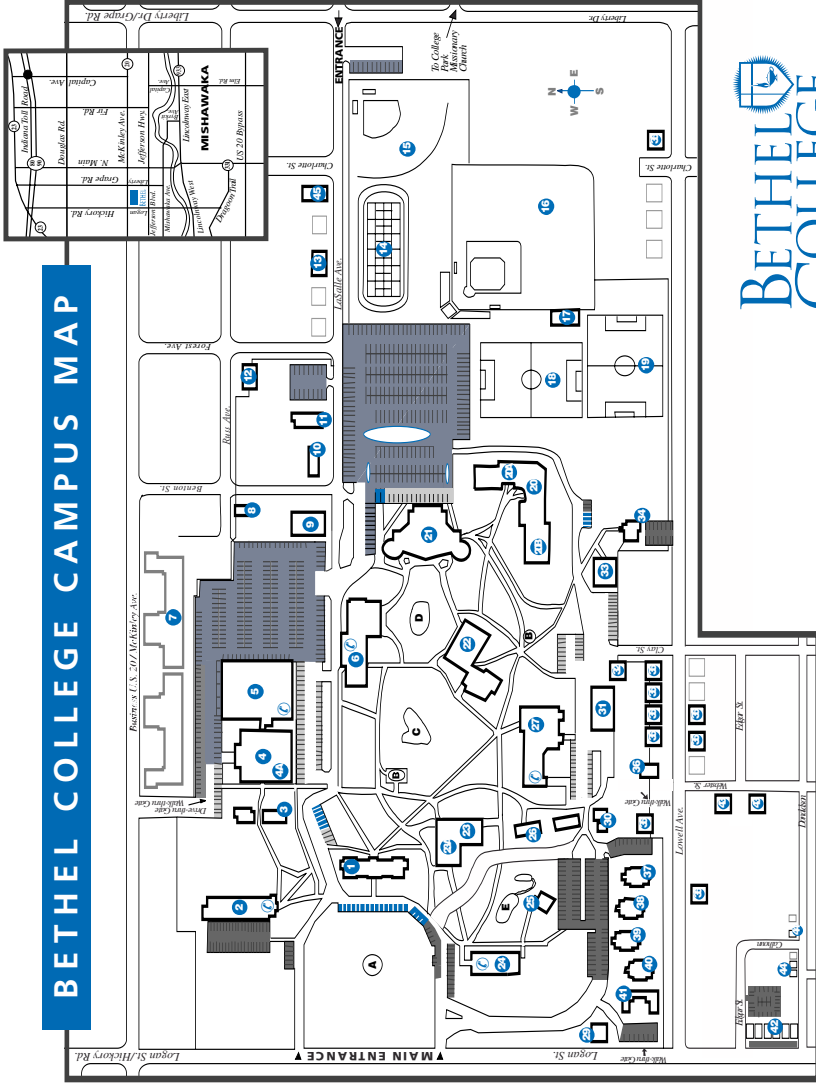
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# BETHEL COLLEGE CAMPUS MAP



**BETHEL COLLEGE**  
INDIANA

1001 WEST MCKINLEY AVENUE  
MISHAWAKA, INDIANA 46545  
[www.BethelCollege.edu](http://www.BethelCollege.edu)

Main Switchboard 574.259.8511  
Admission Office 574.257.3339  
Adult Services Office 574.257.3350  
Campus Safety Office 574.257.3500

## LANDMARKS

- A. "The Helm"
- B. Gazebo
- C. Lookout Pond
- D. Reflections Pond
- E. Waterfall
- ☎ 24-hour Emergency Telephones

## PARKING

- General Parking
- Visitor Parking
- Resident Student Parking
- Staff Parking

# 2006-2007

## ACADEMIC CALENDAR

### Fall Semester, 2006

Orientation for New Students .....August 19-22, Saturday-Tuesday  
Traditional Classes Begin .....August 24, Thursday  
Last Day for Late Registration .....August 31, Thursday  
Labor Day - No Classes .....September 4, Monday  
Spiritual Emphasis Week .....September 11-15, Monday-Friday  
.....(MWF – 10am, T – 9:30am, R – 11am, MTWR 8pm)  
Service Day .....October 3, Tuesday  
Fall Break.....October 12-13, Thursday-Friday  
Second Half of Semester Begins .....October 16, Monday  
Registration for Spring Semester .....October 30-November 17  
Last Day to Withdraw from Classes .....November 3, Friday  
Thanksgiving Break .....November 22-24, Wednesday-Friday  
Last Day of Classes .....December 8, Friday  
Final Examinations.....December 11-15, Monday-Friday  
Semester Ends after Examinations .....December 15, Thursday

### Spring Semester, 2007

Traditional Classes Begin.....January 8, Monday  
Last Day for Late Registration.....January 15, Monday  
World Christian Action Conference ..January 24-26, Wednesday-Friday  
Spring Break .....February 26-March 4, Monday-Sunday  
Second Half of Semester Begins .....March 5, Monday  
Last Day to Withdraw from Classes.....March 15, Friday  
Deeper Life Series .....April 2-4, Monday - Wednesday  
Registration for Summer/Fall .....April 2-27  
Easter Break.....April 6-9 Friday-Monday  
(classes resume at 1pm on Monday)  
Last Day of Classes .....April 20, Friday  
Final Examinations .....April 23-27, Monday-Friday  
Graduations .....April 28-29, Saturday-Sunday

### May Term. 2007

May Term.....May 7-25

### Summer Term. 2007

Summer Term.....June 4-July 20

# Tentative 2007-2008

## ACADEMIC CALENDAR

### Fall Semester, 2007

Traditional Classes Begin .....	August 30, Thursday
Labor Day - No Classes .....	September 3, Monday
Last Day for Late Registration .....	September 6, Thursday
Spiritual Emphasis Week .....	September 10-14, Monday-Friday
.....(MWF – 10am, T – 9:30am, Th – 11am, MTWR 8pm)	
Service Day .....	October 2, Tuesday
Fall Break.....	October 11-12, Thursday-Friday
Second Half of Semester Begins .....	October 15, Monday
Registration for Spring Semester .....	October 29-November 23
Last Day to Withdraw from Classes .....	November 2, Friday
Thanksgiving Break .....	November 21-23, Wednesday-Friday
Last Day of Classes .....	December 7, Friday
Final Examinations.....	December 10-14, Monday-Friday
Semester Ends after Examinations .....	December 14, Friday

### Spring Semester, 2008

Traditional Classes Begin.....	January 7, Monday
Last Day for Late Registration.....	January 14, Monday
World Christian Action Conference ..	January 16-18, Wednesday-Friday
Spring Break.....	March 3-9, Monday-Sunday
Second Half of Semester Begins .....	March 10, Monday
Last Day to Withdraw from Classes.....	March 14, Friday
Easter Break .....	March 21-24, Friday-Monday
Deeper Life Series.....	March 31-April 2, Monday - Wednesday
Registration for Summer/Fall.....	March 31-April 18
Last Day of Classes .....	April 18, Friday
Final Examinations .....	April 21-25, Monday-Friday
Graduations .....	April 26-27, Saturday-Sunday

### May Term

May Term.....	May 5-23
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# **CAMPUS DIRECTORY**

<b>Main Number</b>	<b>574.259.8511</b>
Business . . . . .	.574.257.3489
Education . . . . .	.574.257.3501
Fine Arts . . . . .	.574.257.3393
Language & Literature . . . . .	.574.257.3427
Mathematics, Computer Science & Natural Sciences . . . . .	.574.257.3532
Nursing . . . . .	.574.257.3369
Religion and Philosophy . . . . .	.574.257.3324
Social Sciences . . . . .	.574.257.3489
Graduate Studies . . . . .	.574.257.3360
Adult Services . . . . .	.574.257.3350

## **Administrative Offices**

Academic Services . . . . .	.574.257.3307
Alumni Office . . . . .	.574.257.7619
Career Services . . . . .	.574.257.2661
Admission . . . . .	.574.257.3339
Athletic Center . . . . .	.574.257.3343
Business Office . . . . .	.574.257.3321
Student Financial Services . . . . .	.574.257.3316
Institutional Advancement . . . . .	.574.257.3310
Bowen Library . . . . .	.574.257.3347
President . . . . .	.574.257.3313
Public/Media Relations . . . . .	.574.257.3331
Registrar . . . . .	.574.257.3302
Special Events . . . . .	.574.257.7618
Student Services . . . . .	.574.257.3304
Ticket Office . . . . .	.574.257.7633

# INTRODUCTION

## Our Mission

Bethel College, affiliated with the Missionary Church, is a Christian community of learners dedicated to building lives of commitment for leadership in the church and the world. Bethel provides liberating academic and co-curricular programs to challenge the mind, enlarge the vision and equip the whole person for lifelong service.

## Our Heritage & Community Ethos

Bethel College, founded in 1947 as a Christian liberal arts college by the Missionary Church, a denomination with roots in both the Mennonite and Methodist traditions, is a study of God's blessing coupled with visionary leadership and effective management. Throughout its early history Bethel was a relatively small residential college with enrollment between 400 and 500 hundred students. In recent years, however, Bethel College has experienced a renaissance of sorts marked by a period of rapid enrollment growth, development of new academic programs and expansion of the college's physical campus. Bethel now welcomes more than 2,000 students to campus each year.

At the undergraduate level, Bethel offers majors in the liberal arts and sciences as well as professional programs in the fields of education, business, nursing and pastoral ministry. In addition, Bethel offers the following degrees at the Master's level: Business Administration (M.B.A.), Education (M.A.T., M.Ed.), Ministry (M.Min.), Theological Studies (M.A.T.S.), and Nursing (M.S.N.).

Bethel is a college of deep Christian commitment—a place where an open and joyful emphasis is placed on Christian values and principles in everyday life. We believe that Christian education is more than teaching theology based on biblical truths; it is teaching students how to apply those truths and values in their day-to-day lives. Consistent with the college's strong evangelical emphasis, co-curricular programming includes a broad variety of international missions trips and local community service opportunities. In addition, Bethel offers a strong slate of study abroad programs within the formal curriculum.

## Our Educational Philosophy

Within a Christian perspective, Bethel College offers educational opportunities for all students, traditional and adult, interested in a liberal arts curriculum with a career and personal growth orientation. A coeducational college, Bethel offers programs including master's, bachelor's and associate's degrees using a variety of delivery systems and settings.

Recognizing the future offers opportunities and challenges which must be met by a responsive academic community, Bethel affirms its commitment to provide relevant academic programs, while holding to its Christian responsibility to be a witness and participant in the contemporary world.

We propose to accomplish this mission by:

- creating quality teaching-learning experiences which consist of studies in common areas of learning, combined with studies which develop knowledge and skill in one or more particular curricula;
- encouraging all members of the college community to develop personal relationships that foster and sustain growth in spiritual,

intellectual, physical and social dimensions, as well as in professional competence;

- offering experiences beyond the classroom which contribute to the development of the broadly educated individual and the competent professional;
- fostering a spirit of scholarship, inquiry and independent study which provides stimulus and a foundation for a life of learning;
- striving to prepare students to serve the church, the community and society at large; and,
- challenging everyone within the Bethel College community to pursue a life of total Christian commitment.

To these ends, we desire that each Bethel graduate should possess:

- an awareness of the accumulating body of knowledge as an incentive for study and research;
- the ability to think analytically and critically, to appreciate the thinking and culture of others, and to communicate effectively and creatively;
- an understanding of the factors in the physical, mental and spiritual development in one's own personal growth;
- social and civic attitudes which lead to responsible participation in human relationships and stewardship of the created natural order;
- a heart of compassion for people from differing religious, racial, ethnic and economic contexts while recognizing our world citizenship;
- an appreciation of God's creation and of humanity's cultural achievements in the arts and sciences as an outgrowth of increased understanding; and,
- competence through acquired understanding and skills considered fundamental to certain professions or areas of specialization.

## **Our Vision**

Bethel College is a growing, dynamic, progressive institution committed to its mission as an evangelical Christian college and its covenant with the Missionary Church.

The strategic vision for Bethel College focuses on a 10-year horizon. This vision is intended to provide clear direction for the college's plans, actions, priorities and assignment of resources. Fundamentally, it is our vision that Bethel College retains its most valued characteristics of Christian community while it grows in stature and expands its mission.

To these ends, with Christ at the helm, we intend to focus our energies and resources toward developing an institution known for the following:

- **Vibrant Community**—We desire that Bethel College be a institution of Christian higher education known for its vibrant community ethos and spiritual vitality. Programming in the areas of personal and spiritual formation, career planning, social life, athletics, arts and culture will be further strengthened and developed over the next decade.

- **Emphasis on Teaching and Learning**—In the months and years ahead, it is our intent to build upon the college's strong foundation as an institution committed to quality teaching and the model of faculty members who serve as guides to the educational journey of our students. We will invest and improve in the areas of outcomes assessment, teaching effectiveness, scholarship, learning environments and enabling technologies.
- **Service to Others**—Over the next decade it is our vision to strengthen our service to others on two fronts. First, we commit ourselves to strengthening our service to students by applying the principles of continuous quality improvement throughout the institution's administrative and academic support systems. Second, we desire to expand the college's service to the community as a witness and testimony of our Christian faith through expanded programming in the areas of volunteer service, missions, new program development and the investment of our personnel, facilities, expertise and reputation.

### **Bethel Is Accredited By**

- The Higher Learning Commission and a member of the North Central Association, 30 North LaSalle Street, Suite 2400, Chicago, IL 60602, (800) 621-7440
- Indiana Division of Professional Standards, 251 East Ohio Street, Suite 201, Indianapolis, IN 46204-2133
- The International Assembly for Collegiate Business Education (IACBE), P.O. Box 25217, Overland Park, KS 66225
- National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Avenue, NW, Suite 200, Washington, DC 20036-1023
- National League for Nursing Accrediting Commission, 61 Broadway, 33rd floor, New York, NY 10006, (212) 363-5555 Ext. 153
- Indiana State Board of Nursing, Health Professions Bureau, 402 W. Washington Street, Room W066, Indianapolis, IN 46204
- Public Laws 16, 346, 550 and 894, for training veterans and their survivors

### **Bethel Is a Member Of**

- American Association of Colleges of Nursing
- Association of Christian Schools International (ACSI)
- Association of Independent Liberal Arts Colleges of Teacher Education
- AuSable Institute of Environmental Studies
- Council for Christian Colleges and Universities (CCCU)
- Council of Independent Colleges (CIC)
- Independent Colleges of Indiana (ICI/ICIF)

# **INTRODUCTION**

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- Indiana Conference of Higher Education (ICHE)
- Jerusalem University College
- National League for Nursing
- National Organization of Associate Degree Nurses (N-OADN)
- North American Association of Summer Sessions
- Northern Indiana Consortium for Education (NICE)

## **Academic Facilities**

The Bethel College campus has numerous buildings which house the various academic programs. In the heart of the campus is the Bowen Library. In addition to being home to all of the Bethel library resources, the Bowen building houses the Bowen Museum, conference rooms and classrooms. The Middleton Hall of Science houses a small theater/lecture hall; traditional classrooms; and chemistry, biology, physics, anatomy and physiology, and nursing laboratories. The Wiekamp Athletic Complex consists of the Goodman Gymnasium, the Gates Gymnasium, classrooms, locker rooms, a weight room and an exercise area. The campus auditorium is the focal point of the Everest-Rohrer Chapel/Fine Arts Center. It also houses the music and drama faculty and the Weaver Gallery, as well as provides space for music classes, areas for music group practice and rooms for private practice and lessons. The Art Center has classrooms and a studio, equipped for the various art classes. The Huffman Administration Building houses administrative offices and some faculty offices.

The Academic Center houses a majority of the academic classrooms, the main computer center for student use, the Educational Resource Center (ERC), the American Sign Language/Interpreting (ASL) program; the Adult and Graduate programs and many faculty offices.

## **Academic Support Center**

The Academic Support Center (ASC) seeks to service both students and faculty. It facilitates a tutoring program, monitors probationary students, sets up study sessions and provides special needs consultation and accommodation. It also provides a place for testing, administering make-up tests and tests for those with learning disabilities. In addition, help is available for all Bethel students who want to improve their study skills, time management, test taking or reading speed.

## **Athletics**

**Varsity Athletics** at Bethel College include competition in baseball and wrestling for men; softball and volleyball for women; and basketball, cross-country, soccer, golf, track and tennis for both. Bethel College is a member of the National Association of Intercollegiate Athletics (NAIA) and adheres to the academic and social standing prescribed by the association. The college also holds membership in the Mid-Central College Conference and the National Christian College Athletic Association (NCCAA).

**The Intramural Program** provides opportunities for both men and women to participate in organized competitive and recreational activities. Various methods are used to organize students and faculty members into teams for such activities as flag football, volleyball, basketball, dodgeball, indoor soccer, badminton and indoor bouldering (rock climbing). Exercise and weight rooms are available in Goodman Gymnasium for student and faculty members to use, with the proper identification.

## Bethel College 21st Century Scholars Support Services

Twenty-first Century Scholars are provided with a multifaceted support system while attending Bethel College. During the freshman year they participate in the Freshman Year Experience Program. Students are placed in a small group and assigned a professor and an upper-class student who serve as mentors. The group also remains together for a block of core coursework. This program is designed to assist students in making a smooth transition to college life.

Also available are the resources of the Academic Support Center (ASC). The ASC provides peer tutoring, individual help in writing essays and research papers, assistance in time management techniques and tips on study skills or test taking.

The ASC also helps students locate other needed services. Students who experience a high degree of test anxiety may be referred to the Bethel College Counseling Center for assistance with stress management. Students who exhibit signs of a learning disability may be referred to a local educational psychologist for testing or to another medical professional for vision or hearing testing. Those students with documented learning disabilities are provided with special assistance in taking exams (i.e., untimed tests, oral exams, computer assisted tests).

Students who are on academic probation arrange individual study plans with the ASC director.

## Bethel Living

Our students share the experience of a college program aimed at development in the spiritual, intellectual, physical, social/psychological and professional competence areas. Whether it's sharpening up your professional skills in a club with like-minded students, participating in musical, dramatic or athletic activities, or simply enjoying the zest of being alive at a party, concert or outing, it's happening at Bethel. These activities are designed with you in mind so you may be assisted in developing a sense of purpose, a greater degree of autonomy and a satisfying network of relationships with other people.

A few of the groups that might appeal to your particular interests:

- **American Sign Language (ASL) Club** is a distinctive organization created to build students' signing skills, knowledge, confidence and cultural sensitivity through serving Deaf and hard of hearing people in the Michiana area. ASL Club seeks to provide and interactive, supportive, cohesive environment that promotes professional development, socialization and spiritual growth.
- **MU KAPPA International** (Greek letters for M & K) is a unique new ministry organized by missionary kids themselves specifically to address their own felt needs. "By MKs for MKs" aptly describes its overriding focus. The purpose of MU KAPPA International is to help MKs in their cultural transitions; to promote growth, unity and Christian fellowship among chapter members; and to help coordinate the efforts of missions and para-mission organizations to maximize the potential of over 30,000 MKs.
- **The Fellowship of Christian Athletes (FCA)** has the purpose of confronting athletes and coaches with the challenge and adventure of following Christ and serving Him through the fellowship of the church and in their vocations. FCA activities include huddle meetings, social events and service projects.
- **The Christian Ministries Association (CMA)** exists to encour-

age students preparing for or interested in ministry. A chief focus is spiritual and character development as the foundation for effective ministry. In addition to regular retreats, the group meets monthly (usually) to discuss issues related to ministry and spiritual formation.

- **The House of Higher Learning** is centered on fulfilling the call of racial, ethnic and spiritual reconciliation among the body of Christ. This is an opportunity for intentional living, learning, service, accountability and growth with other students of diverse backgrounds. Weekly campus meetings open to all students, staff and faculty provide an opportunity to discuss issues relevant to our community and continue to help build relationships that ultimately lead us to a better understanding of one another and the ministry we are called to a reconciled people.
- **Kingdom Mobilizers** exist to increase missions awareness and involvement on the Bethel College campus. Anyone interested in global missions is encouraged to attend the weekly meetings every Thursday at 9:00 p.m. in the Shiloh Prayer Chapel.
- **The Right-To-Life Club** is a student chapter of the local, state and national organization. It exists to promote the right of the unborn and to educate the college community of the pro-life movement.
- **The Bethel Chapter of the Indiana Academy of Sciences (IAS)** is a student-faculty led professional society serving the interests of students in the sciences. The chapter emphasizes the integration of faith and science towards career preparation in the sciences. The academy has over 1,200 members statewide and encourages “scientific research and the diffusion of knowledge concerning the various departments of science to promote dialogue between individuals engaged in scientific work.” IAS sponsors an annual state conference and provides grants for student research. Membership is open to all students and is required of science majors.
- **International Student Fellowship** exists to assist international students in their educational experience at Bethel College. In both a collective setting as well as in a one-on-one setting, the International Student Fellowship advisor assists students with legal documents, INS interpretations and other issues common to international students. The International Student Fellowship also sponsors social events throughout the year.
- **The Writer’s Accountability Network** is an online group of Bethel students and alumni intensely pursuing publication. All members contribute to the group by supplying networking support, encouragement and critiques.

## **Bowen Library**

The Otis R. and Elizabeth Bowen Library supports the educational mission of Bethel College with a rapidly growing collection of resources and a variety of services.

Special collections may be found in the Bowen Museum and Archives, the Missionary Church Archives and Historical Collections, and the Bethel College Archives.

The Bowen Library provides access to its resources through the on-line public access catalog and circulation system, operated under the umbrella of the University of

Notre Dame's automated on-line database system. Forty database systems are available. The library also has access to international bibliographic databases through OCLC, World CAT and the Internet.

Traditional inter-library loan service is offered by the Bowen Library. Additionally, borrowing privileges are available to students and faculty at the libraries of the following local institutions: the University of Notre Dame, Saint Mary's College and Holy Cross College. Students and faculty can borrow throughout other academic libraries through the ALI (Academic Library Indiana) Consortium.

## **Career and Internship Services Center**

Services are available to assist students in developing understanding and awareness of their skills, interests, personalities and values as they relate to career development. The CISC provides one-on-one and group training that teaches students the skills they need to conduct job and internship searches. These include writing a résumé and cover letter, interviewing and networking skills, and job search strategies.

The CISC also maintains credential files for our graduates and provides a variety of online services. These include the ability for students to post résumés and cover letters online that can be accessed by approved businesses and organizations, along with a variety of job postings that include part-time, full-time, seasonal and internship positions.

## **Dramatic Productions**

- Each year the Theatre Arts Department produces three major dramatic offerings. The fall play is usually a comedy like *A Midsummer Night's Dream* or *Arsenic and Old Lace* and the winter performance a more serious drama such as *The Diary of Anne Frank* or *The Crucible*.
- In the spring a major musical such as *Fiddler on the Roof*, *Peter Pan*, *West Side Story* or the *Scarlet Pimpernel* is performed.
- **The Genesians**, a religious drama troupe, also provides opportunities for participation in drama. This troupe travels extensively throughout the Midwest giving performances that emphasize the message of Christ. Churches, civic groups and young people at camps and youth conventions have been very responsive to such presentations. The Genesians' repertoire has included such works as *The Light is Too Dark*, *Ten Miles to Jericho*, *The Uncondemned*, *The Long Road Home* and *The Magician's Nephew*.
- **Studio Classic Theatre** is the newest addition to the Theatre Arts Department program. Plays such as Arthur Miller's *All My Sons*, and Tennessee Williams' *The Glass Menagerie* have been presented in the Octorium.
- **Studio 200**. Each year there are usually several student one-act productions directed by theatre arts majors. Often 50 people are involved as actors and production staff.
- **Summer Dessert Theatre**. During two weekends in July the Theatre Arts Department presents a dessert theatre production that includes exotic desserts, music and original comedy such as *The Saga of Gold Hill Gulch*, *She Was Only a Garbage Man's Daughter* and *Uncle Harry...Is That You?*

## **Education Resource Center**

The Education Resource Center houses curriculum and juvenile books for grades K-12. The center also provides a laboratory for making projects and classroom games. Instructional aids and kits are available for field experiences. The center is intended for Education majors, but all Bethel students and staff are encouraged to make use of the equipment and supplies. It is housed in the Bowen Library.

## **Just for Fun**

The Student Council's **Social Life Committee**, in conjunction with the activities director, plans various all-school activities, adding a light touch to the school year. These include the annual "Snow Bowl", the "Battle of the Bands," Midnight Breakfasts, and Film Festival. Of course, spontaneous day-to-day fun is available in the Acorn recreation area where students gather for snacks, games or TV viewing, as well as in Sufficient Grounds, the college's coffee house.

## **On Standards**

As a Christian institution, Bethel College has as its purpose the education of the whole person. We recognize that our students represent a wide range of backgrounds, aptitudes, needs and goals. Each person is viewed as an individual with certain responsibilities to the college community.

Bethel is committed to the integration of faith, learning and living in an ongoing process. Bethel strives to assist students in developing into mature Christian men and women who are equipped to meet all of life head-on. While we seek to strengthen each member of the community, we realize that not all students may fit into the Bethel College community. If the conduct of any member of the college community is found to be detrimental, either to one's own personal development or to that of other members of the community, we seek to aid that member. However, if that member shows serious or continued violation of responsibility, the college will dismiss that member from the community.

All students should have a working knowledge of the college Lifestyle Covenant and expectations as outlined in the Student Handbook. Admission to Bethel College signifies an agreement with the institution to comply with its policies and regulations. As members of the college community, all students agree to uphold these policies and standards both on and off campus. The Student Handbook also describes the policy for appeals of disciplinary decisions.

The compelling motive for good order and discipline at Bethel College flows from Christian convictions held by faculty, staff and students. As a community, we recognize both the power and potential of life lived under the grace of Jesus Christ. Recognition of this fact is a challenge to students to be responsible and to strive for the highest standards of Christian conduct.

All members of the Bethel College community are expected to honestly conduct their own lives in terms of the following:

1. Scripture commends certain qualities of right; and these, therefore, are to be encouraged. They include love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, self-control, honesty, forgiveness, humility, service to others, non-discrimination and fairness.

Scripture condemns such sins of attitude as greed, jealousy, pride, lust and hatred. Although these are more difficult to dis-

cern, they lie at the heart of the relationship between God and humankind and can lead to unacceptable behavior.

Similarly, there are certain actions that are expressly prohibited in Scripture and that cannot be tolerated for members of the Bethel College community. These include theft, dishonesty, gossip, profanity, vulgarity (including crude language), sexual promiscuity (including adultery, homosexuality, premarital sex), drunkenness, immodesty of dress and occult practices.

2. The Bethel College community recognizes the danger to one's physical and/or psychological well-being in the use of certain products. Therefore, members of the Bethel College community are to refrain from the use of pornography, tobacco, alcoholic beverages, hallucinogenic drugs (including marijuana) and narcotics not authorized by a physician. Under no circumstances are the above to be used on or off campus, or in transit to or from any college-related activity.
3. Because of the traditional evangelical Christian view that social dancing is not considered an acceptable activity, social dancing is not permitted on campus, nor will the college or affiliated organizations sponsor social dances. However, acceptable forms of experience and/or expression include ethnic games and the use of choreography in drama, musical productions, athletic events and other formal academics.
4. Consideration for others and standards of good taste are a prime concern within the Bethel College community; therefore, the display of affection in public and/or in lounges must be within these limits. Likewise, one's dress should reflect modesty, cleanliness and simplicity.
5. As part of the Bethel College community and its purpose to educate the whole person, attendance at chapel is required and recorded. Adjustments in attendance requirements must be approved through the student development office. Attendance at Sunday services is expected for each individual at the church of his/her choice.
6. All activities and campus public programs sponsored by individuals or student groups must be approved in advance by the student development office. Advisors are to be present for all club and organization activities.
7. Automobiles must be registered with the student development office and must be insured. Freshmen living on campus are not allowed to have cars on campus. Exceptions for extenuating circumstances are only granted through an appeal process.

## Opportunities in Music

- **The Concert Choir** is a truly outstanding musical organization. Composed of 70 to 100 selected voices, the choir performs a broad spectrum of musical literature. The Concert Choir is in demand for performances in the local area and tours each year throughout the United States.

- **Women's Chorale, Small Choral Ensembles, Music Ministry Teams and Opera Workshop** offer a wide variety of opportunities for participation in the music program. These groups provide music for churches, youth groups and service organizations.
- **The Concert Band** performs quality music from the band repertoire. The ensemble provides the opportunity to students for continued instrumental growth and development. The concert band performs two concerts each year on campus and is open to all interested students.
- **The Jazz Ensemble** performs on and off campus each semester and tours regionally each year. It draws on the broad spectrum of jazz styles including: Swing, Bebop, Latin, Rock and Fusion styles. **The Jazz Combo**, comprised of musicians selected from the Jazz Ensemble, focuses on the development and refinement of improvisational skills.
- Other instrumental performance opportunities at Bethel College include: **Percussion Ensemble, String Chamber Orchestra** and mixed ensembles.

## Programs of Study

Bethel College offers programs of study leading to the Master of Business Administration (M.B.A.), Master of Arts in Teaching (M.A.T.), Master of Education (M.Ed.), Master of Science in Nursing for Nurse Educators and Administrators (M.S.N.), Master of Ministries (M.Min.), Master of Arts in Theological Studies (M.A.T.S.), Bachelor of Arts (B.A.), Bachelor of Science (B.S.), Bachelor of Science in Nursing (B.S.N.), Associate of Arts (A.A.) and Associate Degree in Nursing (A.D.N.) degrees. Minors are optional unless specifically required to support a given major. In such cases the description of the major includes this requirement.

## Publications

*The Bethel Beacon*, the award-winning student newspaper, is published by the Bethel College Student Association. It provides a student view of activities at the college and is in general circulation on the campus.

*Crossings* is Bethel's literary magazine, produced by students and issued by the language & literature division. *Crossings* not only publishes the winners of the annual Bethel Writing Contest but also highlights poetry, short fiction and nonfiction prose of other Bethel students, faculty and staff.

*The Helm* is Bethel's award-winning yearbook produced by the division of language & literature and is a pictorial record of the year's activities. *The Helm* has received numerous awards for excellence in competition with other college yearbooks for the past several years.

## Residence Life

All students under 21, except those who live in their own homes, are expected to live in the college residence halls and to board at the dining hall during their first four semesters at Bethel. Policies concerning campus life follow the standards stated above and are embodied in the Student Handbook, which is given to every student during the orientation program.

Life in each residence hall is overseen by the resident director and a staff of student resident assistants. This residence hall staff provides immediate counseling and leadership in the activities of the residence hall.

## **Spiritual Life**

Bethel desires to foster Christian insight, growth and commitment. Some of the regularly featured events are chapel services, vespers, Spiritual Emphasis Week and mentoring discipleship programs.

**Chapel Services** are held three times a week, uniting the faculty, staff and students in a common experience of worship. These 50-minute services are chiefly religious in emphasis, although occasionally the chapel period is devoted to academic or social events.

**Vespers** are conducted each Wednesday evening on the campus under the direction of the Spiritual Life Committee of the Student Council. Both students and faculty share in the fellowship of the Vespers services.

**Sunday Worship** is conducted both morning and evening in numerous churches in the South Bend/Mishawaka area. Students are expected to attend and participate in the services and activities of a local church on a regular basis.

**Spiritual Emphasis Services** are held each fall. During this period a guest speaker ministers at the chapel hour and in specially scheduled evening services.

**World Christian Action Conference** is held each January for three days during which class schedules are rearranged. The primary emphasis of this conference is missions, both international and domestic.

**Deeper Life Conference** is a three-day event scheduled in April, during which a guest speaker addresses three chapels and two evening services for the purpose of challenging believers to a deeper commitment of faith.

## **Student Government**

All full-time students (12 hours or more) of Bethel College are voting members of the Bethel College Student Association. The governing body of the association is the Student Council.

**The Student Council** promotes student and college-community interests through self-government and student organizations. Membership in the council includes its officers—president, vice president, treasurer, speaker of the Senate and recording secretary—as well as two elected representatives from each class and chairpersons of the major Student Association committees. Through its standing committees, the Student Council organizes much of the regular student activities, as well as plans for various conferences and musical concerts. The Student Council also joins the faculty in selecting students to serve on permanent faculty committees.

## **Wellness Center**

Counseling services are available to all traditional-age, full-time Bethel College students. It is the primary purpose of the Wellness Center to assist the student to develop his/her fullest potential in personal, emotional and spiritual areas of life while here at Bethel College. The Center is under the direction of the student development office, with specialists available in health care counseling, therapeutic counseling, spiritual counseling and other specific areas of wellness.

# UNDERGRADUATE PROGRAM

## Undergraduate Admission

800.422.4101  
574.257.3339  
574.257.3335 (fax)  
admissions@BethelCollege.edu

Bethel College encourages applicants whose characteristics indicate a desire and ability to work in accordance with the Christian liberal arts and sciences concept described in our objectives. Students should present an academic record of achievement that indicates intellectual capacity and initiative, and be motivated toward responsible citizenship and Christian commitments.

In evaluating students' credentials, the office of admission strives to determine potential for success in Bethel's rigorous academic program. Skill in reading, thinking and communication, and a solid foundation in the natural and social sciences are highly desirable. The office of admission takes the following criteria into account in evaluating applicants:

- Academic achievement in high school (GPA, class rank and course selection)
- SAT and/or ACT scores (TOEFL scores for International Students)
- Personal statement
- Recommendations from pastors, teachers or high school guidance counselors
- Leadership experience and community involvement

Prospective students, regardless of major, are expected to have the following academic preparation:

- Four years of English
- Three years of math and laboratory science
- Three years of history or social studies
- Two years of foreign language

Bethel College strongly urges all Indiana students to complete the CORE 40 curriculum in high school for admission to the college. Candidates for the Honors Diploma from an Indiana high school should indicate this on the application for admission.

## How to Apply

### High School Students

An application for admission may be submitted upon completion of the sixth semester of high school. Students who have completed more than 12 hours of college course work will be considered for Transfer Admission. Students attending high school in the United States or a similar institution overseas should submit the following to the office of admission:

## ***UNDERGRADUATE PROGRAM***

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- A completed application for admission with a \$25 nonrefundable application fee.
- Official high school transcript showing coursework completed at least through the junior year. Transfer students will need to submit an official high school transcript and transcripts from all post-secondary institutions attended. Admitted students must submit an official final transcript indicating the date of graduation prior to enrolling.
- A personal reference as indicated on the application for admission.
- Official score reports from the SAT and/or ACT should be sent directly to Bethel College. Our institutional codes are SAT - 1079 and ACT - 1178.
- A personal statement as indicated on the application for admission.

All credentials for admission must be in the office of admission before the student's application can be processed. It is the student's responsibility to see that all required documents are submitted. The SAT or ACT must be taken in the junior year or in the fall of the senior year of high school. The applicant should register for a test date as early as possible and request that the scores be sent to Bethel College. Register for the SAT at [www.collegeboard.com](http://www.collegeboard.com) and the ACT at [www.act.org](http://www.act.org).

New students can begin any semester or session. Admission decisions are made on a rolling basis throughout the year beginning October 1. Admitted students may elect to defer their enrollment for one year by notifying the office of admission. All application materials are kept on file for one year and become the property of Bethel College. Transcripts received from other institutions will not be returned to the student or released to another institution or third party.

When all of the admission materials are on file, a decision regarding the applicant's admission is made and the student is notified by the admission office—usually within three weeks of the file being completed. Some academic programs also require an application and admission to the academic program following enrollment in the college. Acceptance by Bethel College does not guarantee later admission to a specific academic program. See the descriptions of specific programs in this catalog for applicable details.

### **Enrolling in the College**

All newly admitted full-time students will be asked to submit an enrollment deposit. The enrollment deposit will be applied to the student's account and is refundable until May 1 prior to the fall term of enrollment, and December 1 prior to the spring term of enrollment.

All admitted students will receive housing and health forms. Students planning to live on campus will be required to make a housing deposit which is refundable until May 1. Housing assignments cannot be made until this deposit is received. The deposit is returned when the student follows proper checkout procedures and leaves his/her room in good condition.

The health form is very important and must be completed and returned by July 15

or prior to your registration session, whichever comes first. Students will not be allowed to move on campus or attend classes until completed health records are on file. All immunizations must be current and the health record must be signed by a licensed physician. The health form is maintained confidentially within our Wellness Center. It is on file to assist medical personnel in providing for student health needs and in case of emergencies. All students must have health insurance coverage and keep a copy of their insurance card.

## Home School Admission Policy

Bethel welcomes candidates who have received a home study–based education. As is the case with all applicants to Bethel College, home study candidates will be considered on an individual basis to determine an appropriate admission decision. A candidate may be evaluated for admission on the basis of six semesters of high school coursework. Students who have not pursued or completed a traditional high school education are considered for admission. Home school students should follow the application process indicated above. As part of the process, documentation must be provided to verify completion of a comparable high school curriculum. This may be established through one of the following:

- A certified high school transcript.
- A transcript through an agency or association recognized by Bethel College that as a part of its function issues transcripts.
- An academic record of high school level courses completed, including the instructor’s name, curriculum used, individual course grades and cumulative grade point average (in a situation where no transcript is issued provided by the primary home educator). The Bethel Admission Committee will determine if the courses and the condition through which they were completed adequately provide comparability to a high school academic experience.
- Successful passage of the GED test.

If you have registered with your state department of education, the registration number and name of the home educator registered should be indicated on documents. The prospective student should also be 17 years old by the date of enrollment. Because of external regulations, policies or requirements, additional entry criteria may be imposed in certain divisions or majors.

## International Students

A student who is not a United States citizen or a United States permanent resident should submit the following items:

- A completed application for admission with a \$25 nonrefundable application fee.
- Official transcripts and/or certificates from all secondary schools and colleges in the original language with official certified translations in English.
- A personal reference as indicated on the application for admission.
- Official score reports from the Test of English as a Foreign Language (TOEFL) should be sent directly to Bethel College. A minimum TOEFL score of 540 on the paper-based exam or 207 on

the computer-based exam, or higher is required. Official score reports from the SAT and/or ACT should be substituted when TOEFL scores are not available. Bethel's institutional code for TOEFL is 1079. Register for the TOEFL at [www.toefl.org](http://www.toefl.org).

- Bethel's Certification of Finances form indicating financial support sufficient to cover a student's educational expenses for the duration of the intended enrollment. Privately sponsored applicants should provide a signed letter of support from the family member or sponsor. Corresponding documents such as bank statements and pay stubs must accompany the form.
- A personal statement as indicated on the application.

All students must demonstrate proficiency in the English language by submitting a secondary school diploma from an English speaking institution or by submitting TOEFL scores.

International student applications are not considered complete and will not be evaluated until the Certification of Finances form is received. All students must show ability to meet financial costs to travel to the United States, complete their education and return home. Admission to Bethel College and the I-20 form for obtaining a student visa is not released to a student until the student has demonstrated financial ability to pay for all college and living expenses. The I-20 will not be released until a \$3,000 (U.S.) deposit has been received. All but \$200 (U.S.) of this deposit may be refunded after an I-20 has been issued.

### **Transfer Students**

In evaluating the transfer student's application for admission, the college takes into account the accreditation and the general quality of previous course work. Any transfer applicant whose high school record would not have qualified him or her for admission as a freshman is required to demonstrate a strong record on his or her college transcript after a minimum of one year of college level study. The admission of transfer students is on a selective basis. The following should be submitted to the Office of Admission:

- A completed application for admission with a \$25 nonrefundable application fee.
- Official high school transcript indicating date of graduation and official transcripts from all post-secondary institutions attended.
- A personal reference as indicated on the application for admission.
- Official score reports from the SAT and/ or ACT should be sent directly to Bethel College. Our institutional codes are SAT - 1079 and ACT - 1178.
- A personal statement as indicated on the application for admission.
- Official transcripts from all colleges / universities attended.

To be considered for admission, a student must be qualified to carry his or her chosen program of study and must have been successful in previous studies. A transfer student must have earned at least a "C" average (2.0/4.0) in previous study to be considered for entrance to a degree program and be qualified to pursue the chosen field of study.

## **Transfer Credit Policies**

### **Regionally Accredited Institutions**

Semester hour credit will be granted based on the following criteria:

Any grade of "C-" or better will transfer. A "C-" may be used to meet specific course requirement in a major. The Registrar will determine which courses meet major requirements. *Some programs require that only a grade of "C" or higher may be used for courses in the major.*

Any grade of "D" will transfer from a regionally accredited (AABC included) institution if the cumulative grade point average from that institution is a 2.0 or greater. A grade of "D" or higher may be used to meet general studies requirements. The Registrar will determine which courses meet general studies requirements.

Any course meeting the above grade guidelines, but not specific general studies or major requirements, will have credit transferred as elective hours.

Students transferring credit from a quarter system of study will receive ? credit.

### **Non-Accredited Institutions**

Transfer credit may be granted for courses at non-accredited or proprietary schools with a grade of "C-" or better. (*Certain divisions require higher grade levels.*) If allowed, this credit is granted at 2/3 credit after being validated by 15 hours of successful work at Bethel College and/or by examinations.

### **Transfer Credit Applied Toward Graduation Requirements**

At least 18 hours in the major field and the last 30 hours must be taken at Bethel College in order to earn a baccalaureate degree. For the associate degree, the student must complete at least 9 hours in the area of concentration and the last 18 hours at Bethel.

### **Transferring English Credit**

Students who have passed an ENGL 101 or its equivalent at a regionally accredited institution will be given give credit for Written Communication II (ENGL 101) at Bethel. Students wishing to transfer in a composition course for Written Communication III must have passed a course that included a major research paper. Courses without the research paper component may be transferred for ENGL 102 credit by taking ENGL102R Research Writing II at Bethel.

## **Concurrent Enrollment - High School Students**

Selected high school seniors who have a 3.0 or higher average and the recommendation of their counselor are considered for concurrent enrollment while still in high school. This allows a high school student an opportunity to earn college credits before graduation from high school. All credits earned are entered on a permanent record and may be transferred at the student's request. Students must submit an application for admission, application fee, high school transcript and a letter of recommendation from the high school guidance counselor or principal. **Contact office of admission for further information (574-257-3339).**

## **Readmission**

A Bethel College student whose enrollment has been interrupted for one semester or more needs to reapply for admission. Transcripts must be submitted from any other colleges or universities attended in the intervening period. Students who have been dismissed for academic or disciplinary reasons during their previous enrollment at Bethel also must be approved for readmission by the appropriate college dean.

## **Special/Nondegree Students**

Students pursuing a program not leading to a degree or certification may be considered for admission by presenting an application for admission, application fee, evidence of high school graduation, academic eligibility and good health and character. Admitted students may select any courses for which they qualify.

## **Guest Students**

Students from another institution desiring to work on a program at Bethel need to submit an application for admission, application fee, college transcript and a letter of good standing from the registrar or dean of that institution to the Bethel College office of admission.

## **Audit Students**

This program is for those interested in not-for-credit learning experiences for personal or professional enrichment. Audit students do not receive a grade or transcript record of course work, and they are not considered to be admitted or enrolled as regular students at Bethel College, and are therefore eligible for neither enrollment verification nor co-curricular or extracurricular services and programs. Students can be admitted by submitting the application for admission, application fee and paying the audit fee for undergraduate courses or graduate courses. Admittance is contingent upon available space in the class and the consent of the instructor. A student must have completed an undergraduate degree in order to audit a graduate level course.

## **GED testing**

The GED requirement for admission is a composite score of 500 (for students tested prior to 2002 a composite score of 50 is required). Students with GED scores below 500/50 may be considered for admission to Bethel if each of the following conditions is met:

- Student has completed at least 12 semester hours at a regionally accredited college or university with a cumulative grade point average of at least 2.0.
- GED composite score is at least 460 or 46 for students tested prior to 2002.
- Admission staff must approve applicant for admission.

## **Program Admission**

Certain majors or programs require special admission to the program subsequent to admission to Bethel College. Consult the program areas of this catalog for further information. Among the programs which require special admission are engineering, music, nursing and education.

## **Application Methods**

Students may apply online at *www.BethelCollege.edu*, download an application at the same site, or contact the office of admission to receive a copy of the application. Bethel accepts the common application in place of its own application and gives equal consideration to both. Students may obtain copies of the common application from their high school guidance office or online.

## **Admission With Distinction**

An honor awarded to those students who present a record of academic achievement. Students granted admission "With Distinction" may be eligible for scholarships. See the Financial Information section of this catalog for more details on scholarships and financial assistance.

## **Regular Admission**

Standard admission with no restrictions.

## **Provisional and Probation Admission**

Applicants may be admitted with a provisional or probation status if they do not meet the requirements for regular admission, if it appears they could benefit from a program of study available at Bethel College. There will be restrictions on course work and students will be required to develop an academic plan with the Academic Support Center.

## **Advanced Placement**

Bethel offers advanced placement. Please see the Academic Policies and Procedures section of this catalog for more details.

## **Visiting Campus**

Students and their families are encouraged to visit the campus. Students will develop a better understanding of the college setting after taking advantage of opportunities to attend a class and interact with current students and faculty. Individual appointments are generally scheduled from 9 a.m. to 4 p.m. weekdays with student guided tours offered at various times during the day.

In addition, several campus visitation programs are scheduled throughout the year. The updated schedule is available on the Bethel Web site. To make arrangements for a visit, call the office of admission approximately two weeks in advance of your planned visit.

## **Nondiscrimination Policy**

Within the context of its religious principles, heritage and mission, Bethel College admits students of any race, national or ethnic origin, age or gender to its programs and activities. It does not discriminate in the administration of its educational policies, admission policies, scholarship and loan programs, athletic programs or other college-administered programs. The college makes every reasonable attempt to accommodate students with limiting physical impairments; however, each division reserves the right to examine applicants for suitability for participation in the educational activities of the division.