

APPLIED MUSIC

LESSONS

All music majors and minors should enroll for lessons in their primary applied area. See major and minor requirements in catalog corresponding to year entered. Students should take care to register for the correct level of lesson. Please check with your academic advisor or music department staff if you have questions about the appropriate course. Course numbering for applied lesson credit is as follows:

MUAP171 Voice Lessons MUAP151 Piano Lessons MUAP181 Instrumental Lessons	For first and second year music majors and minors or elective students wanting a letter grade and are willing to take a final jury exam. Take for 1 or 2 credit hours each semester depending on degree program and time available. May be repeated for credit.
MUAP371 Upper Division Voice MUAP351 Upper Division Piano MUAP181 Upper Division Instrumental	For junior and senior music majors and minors. With faculty approval of upper division status, can be taken for 1 or 2 credit hours. Requires end of semester jury. May be repeated for credit. <i>Prerequisite:</i> 4 semesters of above lessons in primary area and faculty approval.
MUAP145 Elective Voice MUAP146 Elective Piano MUAP147 Elective Instrumental (Specify Instrument)	Elective lessons are given on a pass/no pass basis without an end-of-semester jury. Can be taken by non-music majors or majors and minors in a secondary applied area of study. Elective students with little or no keyboard experience are required to take at least 2 semesters of class piano (MUAP141, MUAP142) before enrolling in private applied study

Students in non-elective lessons must take a jury at the end of each semester of study. A recital given in the second half of a semester will count as the jury for that semester.

Credit is based on the following formula:

1 credit hour	12-14 half-hour lessons
2 credit hours	12-14 one-hour lessons

See current Course Schedule for listing of faculty section numbers. An *Applied Music Fee* is charged to help cover the cost of private instruction.

SCHEDULING LESSON TIMES

To schedule your private lesson time you must submit a class schedule worksheet (see appendices) to the music office. Please be sure to list your name and contact phone number as well as the classes you are scheduled for and any other scheduled time that would conflict with a lesson time (such as work schedules). Please note the type of lesson (voice, type of instrument, etc.) and the teacher or section number. It is important that you get this to the music office well in advance of the semester, if possible. All lesson times are finalized the first week of classes and posted on the music bulletin board by the end of that week. Some instructors contact students individually. Lessons begin promptly on the second week of the semester. If you have any questions or have not been notified of your lesson time by the end of the first week of classes you need to contact the music office (257-3393).

PRACTICE

Minimal practice time for applied music, according to the amount of credit being earned, is as follows:

1 credit hour (one half-hour lesson)	minimum of 6 hours per week or 1 hour daily
2 credit hours (one hour lesson)	minimum of 12 hours per week or 2 hours daily

ATTENDANCE

Students late to private lessons will receive only the remaining portion of their lesson period. Private lessons missed by the student will be made up at the convenience of the teacher, provided twenty-four hours advance notice is given the teacher and there are acceptable reasons for the absence. Make up lessons for extracurricular activities of other classes will be at the discretion of the instructor. Lessons missed by the teacher will be made up at a time convenient to both the student and the teacher.

ASSIGNMENT OF STUDENTS TO PRIVATE INSTRUCTORS

1. The Music Department Chair will assign students to teachers. Student requests for specific teachers will be honored according to the following priority:
 - a. Music majors and minors already taking lessons at Bethel.
 - b. New music majors.
 - c. Elective students already studying at Bethel.
 - d. New music minors.
 - e. New elective students.

2. It is our desire to provide continuity and to allow time for proper development of technique; therefore, changes are not made casually. Changes may be deemed necessary (1) because of a shift in the loads of the teachers involved, or (2) because of serious concerns the teacher or student may have with the working relationship. **Changes will be made only with the approval of the Music Department Chair and the parties involved.**
3. If a concern is deeply felt by teacher or student, the person feeling the concern should express it directly to the other person. If this does not resolve the problem, the teacher or student or both may talk to the Music Department Chair who shall act as an advisor and facilitator. It is expected that all parties shall speak to the individuals involved, and follow ethical and biblical principles which will glorify and honor God.

RECOMMENDATION OF STUDENT INSTRUCTORS TO THE PUBLIC

1. Music faculty will give a list of qualified students and/or graduates with their area of instruction for teaching private lessons to the music office secretary.
2. Those recommended will be determined by educational background, reputation or personal acquaintance with the individuals. When a current Bethel student is recommended it is most often because he/she has had an appropriate pedagogy class or has had an internship, student teaching experience or field work experience appropriate for this discipline.
3. The Music secretary or office assistant will contact those on the list to determine:
 - a. if they are interested in being recommended.
 - b. if they would like to be contacted at home or through Bethel College.
 - c. where they will be giving the lessons (i.e. at their home, at the student's home, or at a church)
 - d. how much they will charge for their lessons
 - e. any other specifics about the prospective student (age, gender, experience) or the lessons they will give.
4. The secretary or office assistant will record this information. The complete list of instructor recommendations will be amended yearly. *It will be the student instructor's duty to contact Bethel of any change of address or phone number.*
5. When a parent calls asking for recommendations, the secretary or office assistant will give all names of instructors who match the needs of the potential private student.