

October 2, 2009

Executive officers meeting; 4:00

Those present: Angela, Bret, Emily and Amber

Agenda:

- I. Old Business
- II. Angela discussed the typical meeting procedure
- III. Membership costs and T-shirts.
  - a. Discussion followed. Lower cost would help increase membership and participation.
  - b. Bret moved a \$2 membership fee. Amber 2<sup>nd</sup>. Motion passed unanimously.
  - c. T-shirts will be sold at the November 4<sup>th</sup> event (magicians), headed up by a separate committee, yet to be determined.
- IV. Meetings
  - a. Held every other week
    1. Bret to set agenda for these meetings
    - ii. Next meeting will be after fall break; October 22 8:30 in the Science Building; Room 018
      1. Bret to set yearly budget, bring to next meeting
        - a. Angela to email D&E proposed budget
      2. Amber to make attendance list
      3. Amber to bring cash for change for those wanting to pay membership fee
      4. Bret to present advertisement for Deaf Magicians and other club social events
      5. All reports to be given at this meeting
    - iii. November 12 8:30; date of next meeting
      1. Angela to reserve rooms for both dates
  - b. Suggestion of two hour meetings; half business, other half social event
  - c. Honorarium of some sort (SG, monetary...) to be given to guest invited
  - d. Emily to ask Jenny about past ASL Club events
  - e. Amber and Emily to take inventory of closet
- V. Thanksgiving event
  - a. November 19, 2009
    - i. Bret to run this date past Jennifer
      1. As well as check on information concerning food
    - ii. Emily to research location, cost, etc.; bring to October 22 meeting

- b. Discussion followed concerning the budget and its importance, especially while planning events
  - i. Committees will need to be set up; food, decoration, advertise, etc. based on budget, allotted certain amount for purchases.
    - 1. Angela notified us of our tax exempt status, and gave advice for making purchases in order for them to be tax free
    - 2. Amber will need all receipts so that they can be properly documented (marked, names, if tax ID was used, etc.)
- VI. Angela shared letter from Mandy (follow up)
  - a. Email attached
  - b. Bret to share this at next meeting and discuss the need for flyers to be made for this because of the students being in homes due to transportation

Meeting adjourned at 5:20