

2010-2011 Bethel College Verification Worksheet

Federal Student Aid Programs

Dependent

Your FAFSA application was selected by the federal government for review in a process called "Verification." In this process, Bethel College will be comparing information from your application with signed copies of your and your parent(s)' 2009 Federal tax forms, W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents, Bethel College may send corrections electronically to have your information reprocessed. Please call our office with any questions at (574) 257-3316.

Students must return requested information within 30 days of the first day of classes in the student's initial semester of attendance for the current school year. Failure to provide required documentation will result in the withdrawal of the financial aid package. Institutional and Campus Based Aid will subsequently be awarded on an availability basis.

WHAT YOU NEED TO DO NEXT:

- **Collect copies of your and your parents signed 2009 Federal Income Tax Return and all W-2 Forms.**
If any of these documents are missing or the tax returns are not signed, we will be unable to proceed.
- **Complete this worksheet – you and at least one parent must sign the form.**
- **Return this completed worksheet, tax forms and W-2 forms to:**

Bethel College Office of Student Financial Services
1001 Bethel Circle
Mishawaka IN 46545
(574) 257-3316 Fax (574) 807-7122 e-mail: finaid@BethelCollege.edu

A. Student Information

Last name	First name	M.I.	Social Security Number
Address (include apt. no.)			Date of birth
City	State	ZIP code	Phone number (include area code)

B. Family Information

List the people in your parents' household, including:

- yourself and your parent(s) (including stepparent) even if you don't live with your parents, and
- your parents' other children, even if they don't live with your parent(s), if (a) your parents will provide more than half of their support from July 1, 2010 through June 30, 2011, or (b) the children would be required to provide parental information when applying for Federal Student Aid, and
- other people if they now live with your parents, and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Write the names of all household members. Also, write in the name of the college for any household member, excluding your parent(s), who will be attending college at least half-time between July 1, 2010 and June 30, 2011, and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
Missy Jones (example)	18	Sister	Central University
		Self	

C. Student's Tax Forms and Income Information (all applicants)

- Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of the tax return, request a copy from your tax preparer or a copy of an Internal Revenue Service form that lists tax account information by calling 1-800-829-1040.
 - Signed** 2009 Federal tax return and W-2 form is attached. (If your tax return is not signed it will be returned to you).
 - Signed** tax return and W-2 form will be submitted to Bethel College by _____ (date).
 - You will not file and are not required to file a 2009 Federal Income Tax Return.

- Funds received for child support and other untaxed income. (See question 45 of the Free Application for Federal Student Aid)

Sources of Untaxed Income	2009 Amount	Additional Sources of Untaxed Income	2009 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

- If you did not file and are not required to file a 2009 Federal income tax return, list below your employer(s) and any income received in 2009 (attach the W-2 form or other earnings statements if available).

Sources	2009 Amount
	\$
	\$
	\$

D. Parent(s)' Tax Forms and Income Information

- Check only one box below. Tax returns include the 2009 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If your parent(s) did not keep a copy of the tax return, request a copy from your tax preparer or a copy of an Internal Revenue Service form that lists tax account information by calling 1-800-829-1040.
 - Parents' **Signed** tax return and W-2 form(s) is attached. (If your tax return is not signed it will be returned to you).
 - Parents' **Signed** tax return and W-2 form will be submitted to Bethel College by _____ (date).
 - Your parent(s) will not file and are not required to file a 2009 U.S. Income Tax Return.

- Funds received for child support and other untaxed income. (See question 93 of the Free Application for Federal Student Aid)

Sources of Untaxed Income	2009 Amount	Additional Sources of Untaxed Income	2009 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

- If your parent(s) did not file and are not required to file a 2009 Federal income tax return, list below your parent(s) employer(s) and any income received in 2009 (attach the W-2 form or other earnings statements if available).

Sources	2009 Amount
	\$
	\$
	\$

E. Sign this Worksheet

Each person signing this form certifies that all the information reported on it is complete and correct. **The student and at least one parent must sign and date.**

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student _____ Date _____ E-mail address _____

Parent _____ Date _____ Parent E-mail address _____

Bethel College must review the requested information, under the financial aid program rules (34 CFR, Part 668).