

How to Use Your Flexible Spending Dependent Care Reimbursement Account:

- Submit a completed claim form and send it to Pro-Claim for reimbursement to your checking account or to receive a check in the mail. Unlike Health Care reimbursement, the dollars have to actually be deposited in your Dependent Care account before the submitted expenses can be reimbursed.

To check your balance log on to www.smartflex.com.

Your login ID is your Social Security Number.

Your password initially is the last 4 digits of your Social Security Number.