Introduction to the Library’s Website
This tutorial will:

- Provide an overview of the services provided on the library’s website
- Explain where to go on the website for those services
Introduction to the Tabs

**Find Books**: Use this to do a quick search of the catalog. The catalog is used to see if Bethel has the book, journal title (not article), video, or CD that you are looking for.
Find Articles: Use this to do a quick search of the EBSCOhost databases. This search searches many databases at once. It performs a simple keyword search. Databases tab also used for journal articles.
Databases: If you know the subject area you want to search, you can use a specific database that covers that area well. Databases are the main resource for finding journal articles. Find Articles also used for journal articles.
E-Journals: Use this tab if you want to know whether Bethel has access to a journal title. This resource includes resources that Bethel subscribes to and resources that are freely available. For journal articles, use either Find Articles or Databases.
Introduction to the Tabs

Provides title, author, subject, and ISBN searching of the catalog.

Links to other library catalogs in the area.
One search searches libraries across the world.

Searches Bethel’s catalog. It has advanced searching capabilities. You can also check what items you have on loan.

Search our collection of EBSCOhost e-books.
You can limit your search such that only databases within certain categories are searched.

Enter a search phrase or term in this box.
Provides a list of databases & descriptions in order by title.

Provides a list of databases & descriptions grouped together by subject area.
If you have a journal article citation (things like article title, journal title, volume number, page numbers, and date), you can use this search feature.
Introduction to the Links

Help
- Ask a librarian
- Hours
- Library Tutorials
- General Information & Help
- Library Faculty & Staff Directory
- Campus Map
- Citing Sources

Use a web based e-mail form to send a question to one of the librarians.

Library hours

Main information page. Includes the library’s hours, links to pages on circulation policies, renewals, etc.

Gives a listing of the library’s staff and faculty. Phone numbers, addresses, and e-mail forms are provided.

Various campus maps. Some interactive.

Links to websites with information on MLA and APA citation methods.
Introduction to the Links

Information about length of loans, fine policies, holds, etc.

Form for renewing library materials.

Lists what items are on reserve for a class.

If Bethel doesn’t have an item, you may request an Interlibrary Loan. Items come from libraries across the country.

Form for suggesting book purchases.

Listing of all available forms.

Citation management software. Helps in citation of sources and creating bibliographies for research papers.
Introduction to the Links

Online Resources

- By Subject:
  - Business, Education, Language & Literature, Fine Arts, More...

In addition to listing the databases that are available to Bethel users, this resource also provides links to freely available online resources in various subjects.
The special collections section deals with the library’s archives. Since few of the archive’s collection have been digitized, most of the collection is only available in print. The website provides descriptions of some of the material available in the archives.
If you run into any problems or have any questions, feel free to contact one of the Reference Librarians located at the Information Desk.

You may also contact a Reference Librarian at:

- Phone: 574.257.3283
- E-mail: http://www.bethelcollege.edu/academics/library/forms/askalibrarian.php