DIVISION OF ADULT AND GRADUATE STUDIES

Faculty:
Toni Steffensen Pauls, Ph.D. – Vice President of Adult and Graduate Studies
Director of Graduate and Adult Ministry programs
Anthony Bullard, D.B.A.—Program Director, Business
Lynn Cary Program, Ph.D. – Program Director, Biotechnology
Kristina Cerling, Ed.D.—Program Director, Education
Christine Nowak, M.B.A., M.Ed.—Program Director, Behavioral and Social Science
Dale Gadd, Ph.D.—Director of General Education and Interdisciplinary Studies
Cibele Webb, M.S.N.—Coordinator, BSN Completion
Rebecca Zellers, D.P.N.—Coordinator, Master of Science in Nursing

Undergraduate Programs:
- Behavioral & Social Science Interdisciplinary Studies
- Bible & Ministry Nursing
- Business Organizational Management
- Human Services

Graduate Programs
- Master of Arts in Counseling Master of Education
- Master of Arts in Teaching Master of Ministries
- Master of Arts in Theological Studies Master of Science in Nursing
- Master of Business Administration Transition to Teaching
- Master of Christian Ministries

Department Mission:
The mission of the Adult and Graduate Studies is to serve adult students by:
1. Offering innovative academic programs designed to meet the special needs of adult learners.
2. Providing support services for adult learners.
3. Integrating adult students into the Bethel College community.
4. Assisting adults in reaching their full career potential.
5. Encouraging the development of Christian faith and perspective in adult learning experiences.

Undergraduate Program Offerings

Accelerated Programs
Accelerated courses generally meet on weekday evenings, Saturday mornings and online. Classes are held in four-hour blocks of time for 7 weeks. Entire degree programs in Bible and Ministry, Business, Criminal Justice, Early Childhood Education, General Studies, Human Services, and BSN Completion are offered in a nontraditional, accelerated format.

Prior Learning Assessment
Adult students that have acquired college-level learning and/or competencies through professional training or significant life experience may validate this knowledge through the Prior Learning Assessment program. The program utilizes essays, examinations and other forms of documentation to petition for credit through qualified faculty
evaluators. The essay process cannot be used for teacher certification programs. A fee per semester hour credit is charged; see the section on Tuition and Fees. PLA workshops are held periodically on campus for assisting students with the documentation process. For more details regarding this program and to schedule an individual assessment, contact the Director of Prior Learning and Career Services at 574-807-7507 or pla@bethelcollege.edu.

Career Services for Adult & Graduate Students

AGS Career Services partners with current adult students, graduate students and alumni to proactively prepare, promote and pursue their career aspirations. This is accomplished through first-class on-campus resources, strategic partnerships with employers, and a renewed commitment by faculty and staff to ensure adult students are market-ready upon completion of their degree. Services include career counseling, resume and cover letter preparation, internships, interviewing workshops, networking, diversity resources and other job search resources specific to the needs of adult job seekers. To set up an appointment, contact the Director of Prior Learning and Career Services at 574-807-7507 or pla@bethelcollege.edu. A separate career services department for undergraduate students is also available through the Student Success Center.

Admission Steps for Adult Students

1. Request an application for admission form from the Adult and Graduate Studies office or submit an online application at www.bethelcollege.edu.
2. Forward paper application forms to the Adult and Graduate Studies office.
3. Have your high school transcript or GED scores sent to the Adult and Graduate studies office unless you have earned 30 semester hours of credit from a regionally accredited college or university.
4. Have official transcripts from each college or university attended sent to the Adult and Graduate Studies office. If you have military credit, submit a copy of your DD214 form and military transcript.
5. Fulfill college proficiency requirements in reading, math and English. Ask an enrollment counselor to determine your status.
6. Complete the FAFSA (if applying for financial aid).
7. Schedule a registration appointment with an enrollment counselor. Steps 5 and 6 above can be completed in the same time block as step 7 if prior arrangements are made with the counselor. This can be arranged by phoning (574) 807-7550 (local) or (800) 422-4251 (long distance).

Adult Studies Undergraduate Programs

Behavioral and Social Science – B.S.

The B.S. Degree in Behavioral and Social Science is designed for students with the interest and passion for helping people, the behavioral and social science degree program develops the skills needed for working in social service agencies, group homes, crisis centers, mental health agencies, religious organizations, extended care facilities and substance abuse centers. This degree will position students interested in pursuing a Master’s Degree in Counseling.