Bethel College encourages applicants whose characteristics indicate a desire and ability to work in accordance with the Christian liberal arts and sciences concept described in our objectives. Students should present an academic record of achievement that indicates intellectual capacity and initiative, and be motivated toward responsible citizenship and Christian commitments.

In evaluating students’ credentials, the admission committee strives to determine potential for success in Bethel’s rigorous academic program. Skills in reading, thinking and communication, and a solid foundation in the natural and social sciences are highly desirable. The admission committee takes the following criteria into account in evaluating applicants:

- Academic achievement in high school (GPA and course selection)
- SAT and/or ACT scores (TOEFL scores for International Students)
- Personal statement for some
- Recommendations from pastors, teachers or high school guidance counselors for some

Prospective students, regardless of major, are expected to have the following academic preparation:

- Four years of English
- Three years of math and laboratory science
- Three years of history or social studies
- Two years of foreign language

Applying for Admission

First-Time Freshmen and Transfer Applicants

An application for admission may be submitted upon completion of the sixth semester of high school. Students who have completed college course work following high school graduation will be considered for transfer admission.

Application Priority Dates

Early admission – Dec. 1; Regular admission – March 1

Admission Process

The following are required to complete your admission file:

- Completed application; an online version is available at Bethel-College.edu/Apply
UNDERGRADUATE PROGRAM

- $25 non-refundable application fee (waived if applying online or onsite)
- Official SAT or ACT scores
- Transfer students – scores are not required if you have passed college level courses in both math and English (100 level or higher)
- Official high school transcript including at least six semesters (sent directly to Bethel)
- Transfer students – high school transcript is not required if you have at least 30 transferrable college credit hours (still required for nursing majors)
- Home school students - transcripts should be signed by the primary educator
- Official college transcripts from ALL colleges or universities attended, regardless of hours completed or reasons for leaving

*Personal statement and reference (optional):* If there is additional information you’d like to share with the admission committee, you may include a personal statement and/or reference with your application. For example, these may be helpful to explain personal or family issues, difficult semesters or failing grades, etc.

An admission decision and merit award may be granted for first-time freshmen based upon self-reported cumulative GPA and test scores. However, both are dependent on the verification of this information upon receipt of your official transcript and test scores. Please request both be sent to Bethel College.

When all admission materials are on file, a decision regarding the applicant’s admission is made by the admission committee and the student is notified by the admission office. Some academic programs (education, engineering, music and nursing) also require a separate application and admission to the academic program following enrollment to the college. Acceptance to Bethel College does not guarantee later admission to a specific academic program. See the descriptions of specific programs in this catalog for applicable details.

- All credentials for admission must be in the office of admission before the student’s application can be processed. It is the student’s responsibility to see that all official documents are submitted.
- Admission decisions are made on a rolling basis throughout the year.
- Admitted students may elect to defer their enrollment for one year by notifying the admission office.
- All application materials are kept on file for two years and become the property of Bethel College.
- Transcripts received from other institutions will not be returned to the student or released to another institution or third party.
- Students should be 17 years of age by the date of full-time enrollment.

Transfer Students

In evaluating a transfer student’s application for admission, the college takes into account the accreditation and the general quality of previous course work. Any transfer applicant whose high school record would not have qualified him or her for admission
as a freshman is required to demonstrate a strong record on his or her college transcript after a minimum of one year of college level study (a minimum of 24 credit hours). The admission of transfer students is on a selective basis.

To be considered for admission, a student must present a record of academic achievement in previous studies. A transfer student must have earned at least a “C” average (2.0/4.0) in previous study to be considered for entrance to a degree program and be qualified to pursue the chosen field of study. Transcript evaluations to determine courses that will transfer to Bethel are completed after a student has been admitted.

International Students

Application Deadline - Fall semester (Aug.) – Feb. 1

Admission Process

All students are welcome to apply online for free. The application for admission will be reviewed by the International Committee only after all the items below have been received by the admission office. All students must show ability to meet financial costs to travel to the United States, complete their education and return home. Financial assistance, which includes scholarship, will not be awarded until after a student has been accepted to the college.

Applicants who are not United States citizens or United States permanent residents must submit the following:

- Completed application; an online version is available at Bethel-College.edu/Apply
- Personal statement of faith, in English.
- Official transcripts and/or certificates from all secondary and post-secondary schools. Students must complete the secondary level (equivalent to high school in the United States) prior to beginning classes at Bethel and must submit an official transcript of their courses.
- All academic transcripts must be submitted in their original language along with official certified translations in English. Official certification and a comprehensive course-by-course evaluation must be completed by an approved accredited agency. Bethel College recommends using World Education Service, www.wes.org, for transcript translations.
- Affidavit of Support: This form is required for the first year of entry to the college and does not need to be renewed each year. The affidavit of support is designed to provide financial information to Bethel College so that we may better assess your financial needs. No application for admission will be considered until the affidavit of support is received, fully completed and signed by the student and parent.
- Official score reports from the SAT, ACT, Test of English as a Foreign Language (TOEFL) and/or International English Language Testing System (IELTS) should be sent directly to Bethel College. Only one of the tests is required. Students pursuing college athletics should take an SAT or ACT exam to assist in National Association of Intercollegiate Athletics (NAIA) eligibility certification.
UNDERGRADUATE PROGRAM

- SAT - Register for the SAT at collegeboard.org.
  - Bethel’s institutional code for the SAT is 1079.
  - Proficiency minimum SAT scores: Critical Reading: 450, Math: 450, Writing: 450
- ACT - Register for the ACT at act.org.
  - Bethel’s institutional code for the ACT is 1178.
  - Proficiency minimum ACT scores: English: 17, Math: 17, Reading: 17, Science: 17
- TOEFL - Register for the TOEFL at toefl.org.
  - Bethel’s institutional code for the TOEFL is 1079.
  - Proficiency minimum TOEFL scores: Internet-based exam: 76, Paper-based exam: 540
- IELTS - Register for the IELTS at ielts.org.
  - Proficiency minimum band score for the IELTS: 6.5.
- **Transfer students only:** If you are transferring from a college or university within the United States, please have the international advisor at your school complete the transfer student information form (available upon request from the Bethel office of admission) and provide a copy of your current I-20 and I-94 card.

I-20 FORM

The I-20 form for obtaining an F-1 Student Visa will not be issued to an admitted student until the student has submitted their initial deposit to Bethel College. The full enrollment deposit is equal to any remaining balance on your account for both fall and spring semesters after all Bethel financial assistance has been applied. If the initial balance is not paid, an I-20 will not be issued. All but $300 of this deposit may be refunded after an I-20 has been issued if a student cancels or has their visa denied before they enroll at Bethel.

PROCEDURES FOR VISA APPLICATION

For incoming international students, Bethel will issue the I-20 form and pay the SEVIS fee from the student’s funds. The I-20 and receipt of payment will be mailed to the student. Once those documents have been received, the F-1 student visa application process can begin. Detailed visa application procedures can be found online at www.travel.state.gov. Students must complete an online visa application (DS-160) and make an appointment with the US Embassy or Consulate. Students are required to take several pieces of documentation to this interview (valid passport, visa application fee in cash, confirmation sheet of application form DS-160, self-addressed SMART envelope for return of passport, photograph, I-20, fee receipt, and proof of funds). Once the visa has been received, a student can enter the United States no sooner than 30 days prior to the start date listed in the I-20.

REACH - REGISTER EARLY TO ACHIEVE COLLEGE HOURS

*Dual Enrollment Program*

High school juniors and seniors may be admitted as non-degree students to take designated courses for college credit. Additional information available at BethelCollege.edu/REACH.
Admission Process
The following items are required to complete your admission file:

- A completed application; an online version is available at BethelCollege.edu/Apply
- $25 non-refundable application fee (waived when applying online or onsite)
- A letter of permission from your guidance counselor, principal or primary home educator
- Official high school transcript (sent directly to Bethel) indicating exceptional ability
  - A minimum 3.0 (4.0 scale) is required
  - Home school students - transcripts should be signed by the primary educator
- Official SAT or ACT scores - only required for English, math and science courses

Program overview
- Students must be a high school junior or senior from public, private or home school setting.
- Courses are offered at $100 per credit hour – up to 24 credits.
- Any course work beyond the 24 credit hours will be at the current tuition rate.
- Discounted REACH tuition rate does not apply to private lesson, private tutorials and independent study.
- Freshman (100-level) and sophomore (200-level) courses are offered.
- Students must meet course prerequisites.
- Students will be issued a student ID card. The ID card will allow the student to participate in any of the general student activities on campus and use the library.

Re-Enrollment
All students returning after a semester of absence (not including summer) will complete a re-enrollment form in the registrar’s office. The registrar’s office will check to be sure there is no business office hold. If there is a business office hold, the student will be sent to the student accounts manager to make financial arrangements. When financial arrangements are set, the student accounts manager will sign the form indicating they are cleared to register. Student development will also be contacted to be sure there are no impediments to attendance in their office. Any student who was dismissed for academic performance, or had been on academic probation will need to submit the re-enrollment form. This will generally require an appointment with the dean of the department of their major.

The adult and graduate studies office will check to be sure that the student is cleared to re-enroll. When the re-enrollment process is complete, students will be able to meet with their academic advisor to select courses.

Organizational management and graduate students do not need to re-enroll until after an absence of two semesters.
UNDERGRADUATE PROGRAM

Students will be cleared to register with their advisor if/when there are no business office holds on the student’s account, and if/when there are no issues with the student development office, or with the nontraditional studies office in the case of adult students.

Special/Nondegree Students

Students pursuing a program not leading to a degree or certification may be considered for admission by presenting an application for admission, evidence of high school graduation and academic eligibility. Admitted students may select any courses for which they qualify.

Guest Students

Students from another institution desiring to work on a program at Bethel need to submit an application for admission and an official college transcript or letter of good standing from the registrar or dean of their home institution to the Bethel College office of admission.

Audit Students

This program is for those interested in not-for-credit learning experiences for personal or professional enrichment. Audit students do not receive a grade or transcript record of course work, and they are not considered to be admitted or enrolled as regular students at Bethel College, and are therefore eligible for neither enrollment verification nor co-curricular or extracurricular services and programs. Students can be admitted by submitting the application for admission, application fee and paying the audit fee for undergraduate courses or graduate courses. Audit students are not active participants in the class, which may limit course options. Admittance is contingent upon available space in the class and the consent of the instructor. A student must have completed an undergraduate degree in order to audit a graduate level course.

Enrolling in the College

All newly admitted full-time students will be asked to submit an enrollment deposit. The enrollment deposit will be applied to the student’s account and is refundable until May 1 prior to the fall term of enrollment, and December 15 prior to the spring term of enrollment.

All traditional, undergraduate admitted students will receive housing and health forms. All new students are required to read and sign the community life covenant prior to enrolling. Students planning to live on campus will be required to make a housing deposit which is refundable until May 1 for fall enrollment and December 15 for spring enrollment. Housing assignments cannot be made until this deposit is received. The deposit is returned when the student follows proper checkout procedures and leaves his/her room in good condition. For more information see the Residence Life section.

The health form is very important and must be completed and returned by all traditional, undergraduate full-time students. Students will not be allowed to move on campus or attend classes until completed health records are on file. All immunizations must be current and the health record must be signed by a licensed physician. The health form is maintained confidentially within our Wellness Center. It is on file to assist medical personnel in providing for student health needs and in case of emergencies. All students must also have health insurance coverage and keep a copy of their insurance card with them.
GED Testing

The GED requirement to be considered for admission is a composite score of 500 (for students tested prior to 2002 a composite score of 50 is required). Students with GED scores below 500/50 may be considered for admission to Bethel if each of the following conditions is met:

- Student has completed at least 12 semester hours at a regionally accredited college or university with a cumulative grade point average of at least 2.0.
- GED composite score is at least 460 or 46 for students tested

Admission to the College

All traditional undergraduate students accepted to Bethel College are automatically considered for a merit award.

Regular Admission

Standard admission with no restrictions.

Provisional Admission

Applicants may be admitted with a provisional status based on academic proficiency in English, reading and math. Standardized test scores (see minimum requirements below), or successful completion of equivalent college level course work, are used for establishing academic proficiency.

- English: SATW – 450 and SATCR – 450; or
- ACT English – 17 and ACT Reading – 17
- Math: SAT Math – 450; or ACT Math – 17

Probation Admission

Applicants may be admitted with a probation status based on their level of academic preparation. There will be restrictions on course work and students will be required to develop an academic plan with the Student Success Center.

Advanced Placement

Bethel offers advanced placement opportunities through several programs including AP, CLEP and International Baccalaureate (IB). Please see the Academic Policies and Procedures section of this catalog for more details.

Visiting Campus

Students and their families are encouraged to visit campus. They will have the opportunity to meet with an admission counselor, connect with current students and faculty, experience chapel, attend a class, etc. Individual visits begin weekdays at 8:30 a.m. and 1:30 p.m. Brunch at Bethel is also available on select Saturday mornings and several Pilot Preview visit days are scheduled throughout the year.

To schedule a visit, go to BethelCollege.edu/Visit approximately two weeks prior to your intended visit date.
FINANCIAL INFORMATION

TUITION, ROOM, BOARD CHARGES 2015-16

Tuition Charges (Fall & Spring Semester)

Undergraduate full-time student (12 - 17 hours) .................. $13,120 per semester
Part-time student (1 - 6 hours) .............................................. $660 per hour
Part-time degree student (7 - 11 hours) ...................... $834 per hour (for all hours 1-11)
Over 17 hours - full-time rate plus: ................................. $778 per hour
Special/Non-Degree student (9 hour limit) .................... $484 per hour
                                  (over 6 hours, part-time rate applies)
May Term & Summer Sessions .............................................. $390 per hour

Tuition Charges - Adult Studies

Nontraditional Programs .................................................... $378 per hour
Nursing BSN Degree Completion ........................................ $378 per hour
Organizational Management Degree Completion ............ $378 per hour

Tuition Charges - Graduate Programs

Graduate Ministries/Theology (MMIN, MATS) .............. $292 per hour
Graduate Education (MAT, MED) ......................................... $360 per hour
Graduate Business and Nursing (MBA, MA, MSN) ....... $420 per hour
Graduate Transition to Teaching ...................................... $360 per hour

Room Charges per semester

Oakwood & Shupe Double ................................................... $2,020
Oakwood & Shupe Triple ..................................................... $1,760
Bridges Hall ................................................................. $2,165
All Others ................................................................. $2,020
Residence Hall Damage Deposit .................................... $100 (one time charge)

Mean Plans per semester

20-Meal Plan ................................................................. $2,150
14-Meal Plan ................................................................. $1,970
10-Meal Plan ................................................................. $1,830
Flex Meal Plans ............................................................ $2,070

For detailed information on all meal plans go to:
http://www.bethelcollegedining.com/plans.html

May Term Room & Board

May Term Room (no meal plan available) ......................... $200
FINANCIAL INFORMATION

Fees and Charges (in addition to tuition)

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admission - Enrollment Deposit (applied to student's account)</td>
<td>$100</td>
</tr>
<tr>
<td>Art Studio Courses (per course)</td>
<td>$85</td>
</tr>
<tr>
<td>CLEP On-Campus Testing (per test)</td>
<td>$25</td>
</tr>
<tr>
<td>Course Audit Fee - Graduate (per course)</td>
<td>$180</td>
</tr>
<tr>
<td>Course Audit Fee - Undergraduate (per hour)</td>
<td>$90</td>
</tr>
<tr>
<td>Credit by Exam (on-campus testing; per hour)</td>
<td>$45</td>
</tr>
<tr>
<td>Credit-External Exams (NLN, AP, Etc.; per hour)</td>
<td>$10</td>
</tr>
<tr>
<td>Credit for Experience-Based Learning (per hour)</td>
<td>$75</td>
</tr>
<tr>
<td>Diploma Re-Order</td>
<td>$25</td>
</tr>
<tr>
<td>Fine Arts Course FA170 (per course)</td>
<td>$75</td>
</tr>
<tr>
<td>Independent Study/Directed Reading (per course)</td>
<td>$80</td>
</tr>
<tr>
<td>Internship/Fieldwork (per hour)</td>
<td>$30</td>
</tr>
<tr>
<td>Music Courses</td>
<td>Variable</td>
</tr>
<tr>
<td>Music Private Lessons (per hour)</td>
<td>$130</td>
</tr>
<tr>
<td>Music Recital (MUAP 284, 380, 480)</td>
<td>$25</td>
</tr>
<tr>
<td>Nursing MSN Course Fee MNUR 511 (per course)</td>
<td>$55</td>
</tr>
<tr>
<td>Nursing Program Fee (per semester)</td>
<td>$370</td>
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<tr>
<td>Physical Education Activity Courses</td>
<td>Variable</td>
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<tr>
<td>Practicum (per course)</td>
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<tr>
<td>Private Tutoring (per hour)</td>
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<tr>
<td>Science Laboratory Courses (per course)</td>
<td>$65</td>
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<tr>
<td>Services Assessment (per semester):</td>
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</tr>
<tr>
<td>Full-time undergraduate traditional students</td>
<td>$175</td>
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<tr>
<td>Full-time undergraduate nontraditional students</td>
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<tr>
<td>Full-time graduate students</td>
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<tr>
<td>All part-time students</td>
<td>$75</td>
</tr>
<tr>
<td>Summer school - all students</td>
<td>$75</td>
</tr>
<tr>
<td>Student Teaching (per hour)</td>
<td>$30</td>
</tr>
</tbody>
</table>

Tuition and fees subject to change without notice.

Health Insurance

All traditional full-time students attending Bethel College are eligible for and required to participate in the Student Accident & Sickness Insurance Plan unless coverage has been specifically waived and filed with the Student Development Office no later than September 15. The deadline is January 25 for students entering in the spring. A waiver form must be filed every year. The plan is optional for part-time students taking 6-11.5 credit hours per semester. Part-time students requesting insurance coverage must apply no later than September 15 or January 25. Students taking less than six hours are not eligible for student insurance.

See Health Insurance brochure for cost.

Payment of Accounts

Payment in full, or an approved Bethel College payment plan, is required by the first day of classes for any enrollment period. Enrollment periods include...