Using WorldCat
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This tutorial will:

• Explain what WorldCat is and does
• How to use WorldCat to find resources at libraries
WorldCat is a catalog that searches libraries across the world. Use it:

• To find what libraries have the book, journal title, or audiovisual resource that you are looking for
• To see if a book, journal title, or audiovisual resource exists in a library somewhere
When to Use Bethel’s Catalog

Use Bethel’s catalog when:
• You want to get a resource at Bethel
Accessing WorldCat

To access World Cat:

Search for articles, the BC Catalog and area libraries.

Click here. No Login is required.
Basic WorldCat Search Screen
Clicking on the title allows you to get more information about an item. If we have the item, this will display detailed information about it. Subject information is here.
WorldCat Detailed Information Screen

If we do not have the item, the screen will look like this:

To see what libraries have this item, click here
WorldCat Detailed Information Screen

You will then see a list of libraries that have the item, and the distances to those libraries.

<table>
<thead>
<tr>
<th>Location</th>
<th>Library</th>
</tr>
</thead>
<tbody>
<tr>
<td>US,IN</td>
<td>ELKHART PUB LIBR</td>
</tr>
<tr>
<td>US,IN</td>
<td>INDIANA UNIV, S BEND</td>
</tr>
<tr>
<td>US,IN</td>
<td>SAINT JOSEPH CNTY PUB LIBR</td>
</tr>
<tr>
<td>US,IN</td>
<td>UNIV OF NOTRE DAME</td>
</tr>
<tr>
<td>US,IN</td>
<td>ALLEN CNTY PUB LIBR</td>
</tr>
<tr>
<td>US,IN</td>
<td>BALL STATE UNIV LIBR</td>
</tr>
<tr>
<td>US,IN</td>
<td>BUTLER UNIV</td>
</tr>
<tr>
<td>US,IN</td>
<td>CARMEL CLAY PUB LIBR</td>
</tr>
<tr>
<td>US,IN</td>
<td>DEPAUW UNIV</td>
</tr>
</tbody>
</table>

Title: Encyclopedia of the American Constitution  
Author: Levy, Leonard W  
Accession Number: 43643650
WorldCat Detailed Information Screen

To get the item you have two choices:

– Go to the library and retrieve the item
– Order the item through Interlibrary Loan (ILL)

Click on the library’s name to search that library’s catalog.

**Note:** Each catalog searches differently.
WorldCat Detailed Information Screen

- WorldCat’s ILL screen looks like this
- The following fields are required:
  - First name
  - Last name
  - Address
  - Telephone
  - Email
- Click submit to send the request
- For info on ILL, see the ILL tutorial
WorldCat does offer advanced searching

• To access Advanced Search:
WorldCat Advanced Search

Advanced search allows you to:

- Search in specific fields (author, title, subject, etc.)
- Limit results by certain criteria

Choose which field you want to search here

These options allow you to limit your search to certain criteria
WorldCat Advanced Search

You may search these fields in advanced search

- Keyword
- Access Method
- Accession Number
- Author
  - Author Phrase
  - Corporate and Conference Name
  - Corporate and Conference Name Phrase
  - Personal Name
  - Personal Name Phrase
- Language Phrase
- Material Type
- Material Type Phrase
- Musical Composition
- Musical Composition Phrase
- Notes/Comments
- Publisher
- Publisher Location
- Standard Number
  - ISBN
  - ISSN
- Subject
  - Subject Phrase
  - Descriptor
  - Genre/Form
  - Geographic Coverage
  - Named Corporation and Conference
  - Named Person
- Title
  - Title Phrase
- Series Title
This sample search is for newer editions of Mark Twain’s *Prince and the Pauper* in English and in book format.
Here are the results of the search
WorldCat Other Features

- WorldCat does have other features which include:
  - Saving items to folders
  - Creating accounts that allow you to:
    - Save searches
- For more information about WorldCat’s features see:
For Further Assistance

• If you run into any problems or have any questions, feel free to contact one of the Reference Librarians located at the Research Help Desk.

• You may also contact a Reference Librarian at:
  – Phone: 574.807.7170
  – E-mail: http://www.bethelcollege.edu/library/ask-a-librarian.html